Records Storage Center Access Authorization

Instructions:

- 1. Type the information requested below.
- 2. Return the completed form to: Supervisor, Records Storage Records Management Services 2300 Stuyvesant Ave. P.O. Box 661 Trenton, NJ 08625-0661

| Department | Division | | | Bureau, Section | | Agency I | Agency Number | |
|---|----------|--------|------------------------------|-----------------|--------------------|----------|----------------------|--|
| Person Authorized | Title | | Phone | | Access Restriction | | Authorization Number | |
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| I hereby authorize the personnel listed above to request and receive records of the agency which are stored at the New Jersey Records Storage Center. | | Agency | y Head or Official Signature | | Title | | Date | |

RECORDS MANAGEMENT SERVICES FORM NO. CR-AN 0004 (1/13)